

UCAS
PERSONAL
STATEMENT
CHEAT SHEET

THE DETAILS

To fit into the space provided on the UCAS application form, a personal statement must be **no longer than 4000 characters** (with spaces) or 47 lines.

That's roughly one page and 4 lines of A4 in 12 pt font size.

THE RECOMMENDATIONS

It should be split into 5 paragraphs.

1. Why do they want to study the course?

2. What relevant experience have they built up that has furthered their understanding of the course they are applying for?

3. What other activities have they completed at school that support their application?

4. What activities outside of school support their application?

5. What are they hoping for from this course? What sort of student will the university be getting?

75% of the application should be centred around **the course they are applying for**. Too often, students spend a lot of time (and valuable characters) talking about information that really is irrelevant to their ability or desire to be a success on the course they are applying for. The first 2 paragraphs are vital!

Get the statement 'finished' as a first draft as soon as you can. It will require editing, but it's easier to edit a draft than a blank piece of paper!

THE PROCESS

When a student has completed all of the relevant sections and pressed the submit button, it passes to the 6th form team to check all of the information such as the GCSE grades, exam boards etc.

The 6th form team then apply the predicted grades for that candidate to the application, along with the reference that is probably written by the tutor.

This process all takes time.

Imagine a 6th form centre with 100+ applications to university.

It's well worth being at the front of that queue.

THE TIMELINE

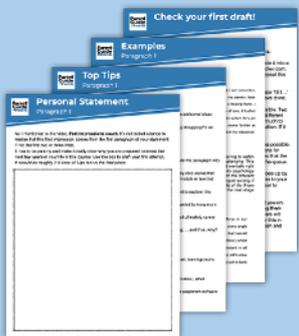
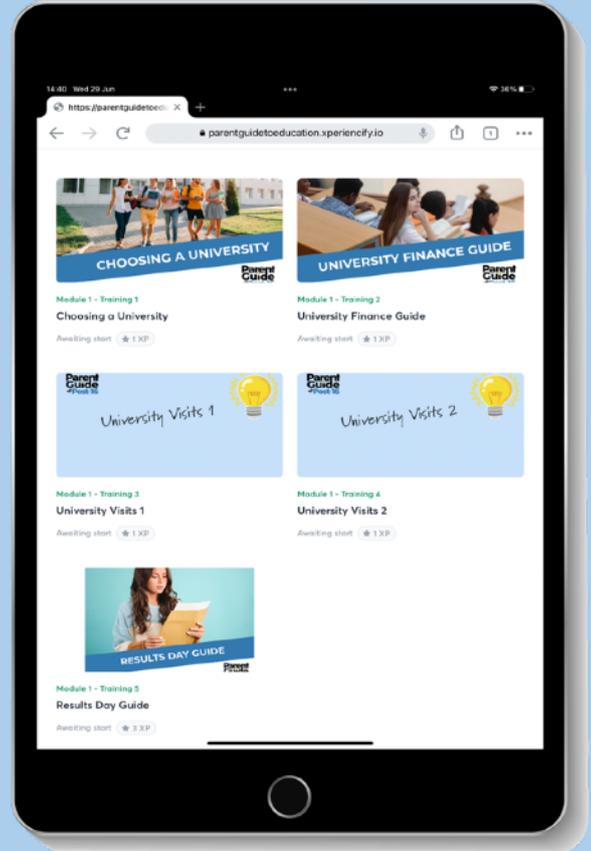
17th May 2022	●	Application portal opens for 2023 entry
6th Sept 2022	●	Completed applications can be submitted.
15th Oct 2022	●	Application deadline for Oxford, Cambridge, medicine, dentistry, and veterinary science. (6pm)
25th Jan 2023	●	Application deadline for all other courses at 6pm.
24th Feb 2023	●	'Extra' entry for 2023 opens (for those who still do not hold an offer - basically you can keep applying to universities one at a time until you get an offer).
19th May 2023	●	Deadline for universities to respond to all 2023 applications.
9th June 2023	●	Deadline for students to have responded to offers and selected their 'firm' and 'insurance' choices. All other offers will be automatically declined.
3rd July 2023	●	'Extra' applications deadline closes for those still not holding an offer.
5th July 2023	●	Clearing opens to all students still not holding an offer.
10th Aug 2023	●	A level results day (provisional)
18th Sept 2023	●	1st day at university!

NEED A HAND?

We can talk you through the whole thing!



6 video modules



PLUS...
A 21-page booklet with an overview of each paragraph, top tips and examples.

Includes a 12-point checklist for reviewing your first draft.

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Book a 1-to-1 support session

Get expert support on any part of the process.
Book in for a 30-minute slot at calendly.com/theparentguide/30min